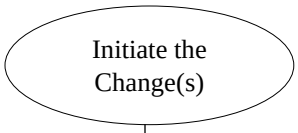
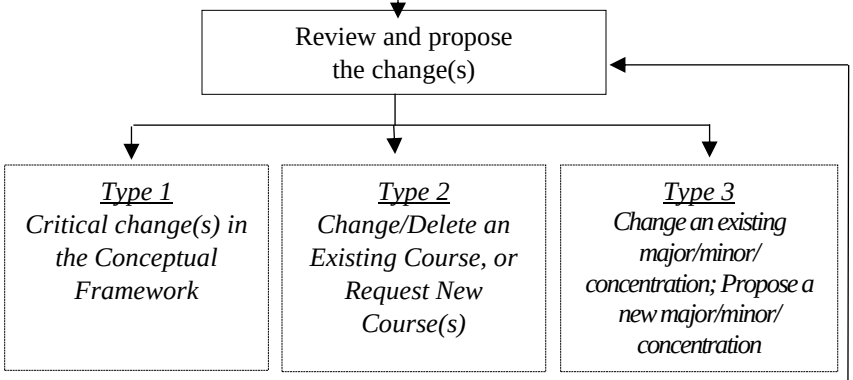
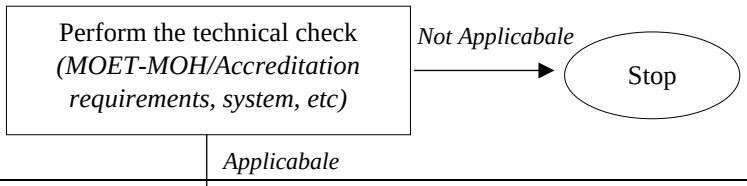
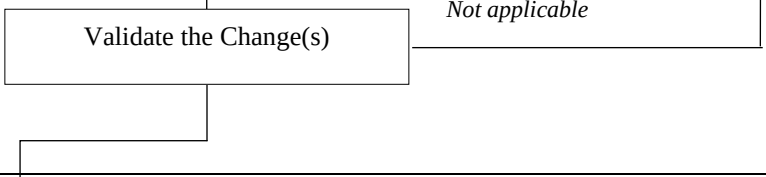
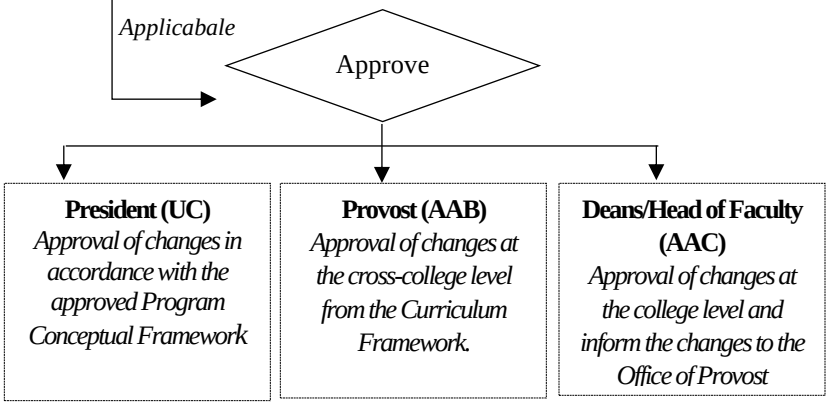
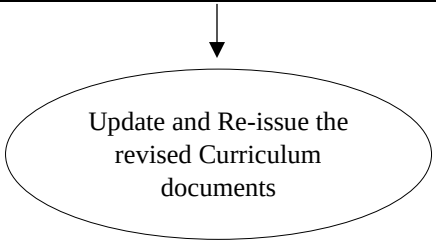
Workflow Process for Requesting for Changes

Nr.	PIC	Workflow	Notes
1	Initiator(s)		
2	Program Director (or a designate)		Define the type of change(s) and complete the FRM01
3	Registrar/ Vice Provost Office		
4	[Program] Curriculum Committee and/or EAC/GenED Committee		
5	President (UC)/Provost (AAB)/Dean (AAC)		Provost/Dean can request the AAB (Standing Members) or AAC for any further validation.
6	VinUni Office/Program Director (release) Registrar/ College PIC (update)		Registrar: update the program version on the SIS system. College: request for updating the program version on the website.