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Applicable Department : College of Health Sciences

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## **I. RATIONALE**

The Accreditation Council for Graduate Medical Education International (ACGME-I) requires an established policy that is reviewed and approved by the GMEC to allocate adequate educational resources to facilitate resident involvement in scholarly activities. In addition, the GMEC recognizes the importance of international exchange opportunities for our trainees including clinical observerships and preceptorships. However, given the limited resources available to fund trainees' travel, accommodations, and conference registration fees, the policy laid out below attempts to systematize the application and selection process.

## **II. RESPONSIBILITIES/REQUIREMENTS**

### **2.1. Scholarship activities**

2.1.1. Residents are encouraged to participate in academic activities such as: faculty research, academic activities of VinUniversity such as seminars, workshops, lectures, etc.

2.1.2. As representatives of VinUniversity, residents participate in conferences and courses at home or abroad based on their expertise.

### **2.2. Funding for Conference and International Exchange Activities**

- In the event that funding for conference or other international exchange activities is not otherwise available through other channels, then the trainee can apply for funding through the CHS Dean's office.

### **2.3. Funding criteria**

The Dean of CHS or the Dean's designee shall decide the level of funding for each resident for the following activities:

- Accepted/invited oral or poster presentation at an international research conference.
- Invitation to be a plenary, keynote, or panel speaker at an international research conference.
- Acceptance into a clinical observership/preceptorship program abroad.

### **2.2. Procedures**

- Residents submit the request to the GME Program Director (PD).
- The PD assesses the resident's application and concludes that the time attending the international activities will not affect the resident's learning progress or interfere with their clinical duties. In case many residents register for the same activity/time, the program leader considers choosing other criteria to prioritize before submitting the resident's application to the CHS International Exchange committee (established by the CHS Dean).
- The CHS International Exchange Committee will consider each request based on pre-selected criteria.
- If recommended by the committee, then the GME coordinator will submit the application to the Dean or the Dean designee to get final approval and support the residents with the payment process.
- Residents submit the results of their international activities to GME office to store on the university database.