



## FINANCIAL REGULATIONS AND TARIFF

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## A. FINANCIAL REGULATIONS AND TARIFF FOR UNDERGRADUATE

### I. LISTED TUITION FEE

- Listed tuition fee is issued according to the standard curriculum framework announced at the time of admission.
- Tuition fees include training-practical fees, facilities fees, IT support, Student activities (*orientation, health services and counseling psychology, academic advisors, career counseling, student associations, clubs, sporting-cultural events, international exchange, business experiences*).
- Listed tuition fee:
  - ✓ Listed tuition fee: **349,650,000 VND/year**.
  - ✓ Listed tuition fee: **815,850,000 VND/year**.
- Tuition fee listed by credit: 27,195,000 VND/credit - applied in the following cases:
  - ✓ Students taking additional credits when studying two programs at the same time (double degree) at VinUniversity
  - ✓ Students taking additional credits when studying an integrated exchange program at partner universities
  - ✓ Students studying a short-term exchange program within the scope of cooperation with a partner universities or other programs that require payment by credit.
  - ✓ Students transferring from another university are recognized as equivalent to VinUniversity's credits according to the current credit transfer training regulations of the VinUniversity. In case students receive approval for conditional credit transfer with a course that requires additional knowledge (for example, practice/experiment), the tuition fee will be determined based on the actual number of credits for these additional courses. Only applicable to students enrolling from the 2024-2025 academic year onwards.

*Note: Credits are understood as subjects that have determined a specific number of academic credits according to VinUniversity's current Training Regulations. In cases where subjects do not determine the number of academic credits but only specify the number of required hours, they will be converted 15 class-hours equivalent to 1 credit.*
- The tuition fees do not distinguish between training methods, including online, offline or hybrid (online-offline) learning.
- Tuition fees apply for Vietnamese and International Students with the same rate
- Payment deadline: Students will pay tuition fees (02) twice/year at the beginning of the main semesters, according to the annual announcement schedule from VinUniversity.

### II. OTHER FEES

#### 1. Application fee

- Application fee accounts for the screening procedures necessary for processing submitted application to the academic programs at VinUniversity.
- The fee is **2,000,000 VND/application/applicant**
  - ✓ The fee applies to Applicants who are accepted to join the interview.
  - ✓ The fee is **WAIVED** for applicants who:
    - Participate in recruitment events organized by VinUniversity or VinUniversity's College
    - Participate in academic or extracurricular competitions organized by VinUniversity or VinUniversity's College
    - Be on the nomination list of the Principal of the High School the candidate attends
    - Other special cases approved according to the recruitment campaign/period of the year
- Applicants pay fees before interview date.
- This fee is NOT refundable or transferable under any circumstances.

#### 2. Scholarship/Financial Aid retention fee

- The Scholarship/Financial Aid retention fee is the fee to retain the Scholarship and/or Financial Aid that the Candidate has been awarded after being admitted according to the Admission Regulations.
- Fee: **20,000,000 VND/time/Student**.
- Applicants pay fees according to the announcement from the VinUniversity except for some special cases.

- This fee is **NOT** refundable in all cases but deductible from the tuition fees or other payments of the official semester of the first academic year and settled to students at the end of the first academic year when the variance between total Student's payables and deductions is less than this fee.
- This fee is NOT refundable or transferable under any circumstances if the candidate does not enroll.

### 3. Library fee

#### 3.1. Fines for overdue borrowing or recall

- The fines for borrowing overdue or overdue recall is for late payment of the borrowed material or equipment from the due date or the expiration of the recall to the actual date of return or the date of notification of lost document or equipment from Student (including day-off and holidays).
- Overdue fines:
  - ✓ For normal material: **10,000 VND/day** overdue/document.
  - ✓ For course reserve material: **10,000 VND/hour** overdue/document.
  - ✓ For equipment: **10,000 VND/day** overdue/equipment.
- Students who have not paid a fine for overdue materials or equipment borrowing are not allowed to continue borrowing library materials or equipment.
- Students who delayed to return books for more than 30 days, in addition to late payment fees, will have to pay an additional fine equivalent to the cover price of the borrowed document.
- Fines are collected at the time incurred.

#### 3.2. Fees for repairing slightly damaged documents or equipment

- The fee for repairing slightly damaged materials or equipment is to compensate for damaging slightly library borrowed material or equipment according to the Library Regulations.
- Fee: **200,000 VND/document** or equipment.
- In addition to damage compensation, Students may have to pay additional administrative fees or fines for borrowing overdue material or equipment according to the Library Rules.
- Students who have not paid the fee will not be allowed to continue borrowing library materials or equipment.
- Fees are collected at the time incurred.

#### 3.3. Fee for replacing documents or equipment that are lost or badly damaged

- The replacement fee for the lost or badly damaged document or equipment is to compensate for damages resulting from the loss or serious damage of library borrowed material or equipment according to the Library Regulations.
- Fees:
  - ✓ For documents available for re-order on the market (national and international): The fee is calculated by the purchased price of new documents and **200,000 VND** administrative fee/document.
  - ✓ For documents not available on the market (national and international): The fee is calculated by 05 times of the original price.
  - ✓ For equipment: The fee is calculated by newly-purchased price of the same or equivalent equipment and **200,000 VND** administrative fee/equipment.
- In addition to damage compensation, Students may have to pay fines for borrowing overdue materials or equipment according to the Library Regulations.
- In the case Students find a previously lost material or equipment and return it to the library after the Students have paid the replacement fee, this fee will not be refunded. However, Students will own the found documents or equipment.
- Fees are collected within 30 working days of notification of lost or badly damaged material.

### 4. Admin fee

#### 4.1. Student Card Replacement fee

- Each Student will be provided a free Student Card for the first time of enrollment. Students will have to pay a fee to make a new card in case of loss or damage.
- Fee: **200,000 VND**/card.
- Fees are collected as soon as requested.

#### **4.2. Fees for certified documents**

- The fee for certified documents needed to be certified by the VinUniversity (eg: making required transcripts, certifying Students, issuing copies, ...) is an administrative processing fee to confirm and stamp the VinUniversity for those documents.
- Fee: **50,000 VND**/copy.
- Fees are collected at the time registered.

#### **5. Dormitory Fee**

- This fee includes accommodation, facilities, internet, common restroom area, technical fee, parking (1 vehicle/Student), electricity and water (according to the norm of 175 kWh electricity, 4m<sup>3</sup> water/month). In case of exceeding the limit, there will be an extra charge according to the rate prescribed by the VinUniversity. Students can utilize other paid-services like cleaning, laundry and dining.
- The damage caused by the Student's fault will be charged the compensation in a particular case-by-case.
- The fee is based on the actual days in the dormitory.
  - ✓ 8-bed accommodation: **3,200,000 VND**/month/Student.
  - ✓ 2-bed accommodation: **4,000,000 VND**/month/Student.
- Each Student in the Dormitory must pay a deposit equivalent to 1 month rent and billed with the Dormitory fee.
- Deadline:
  - ✓ For short-term Students: pay in 1 single payment within 1 week before the first day of admission to the Dormitory.
  - ✓ For full-time Students: pay in 2 payments/year, billed with the semester tuition
- Refund/clearing conditions:
  - ✓ Dormitory fee refund:
    - Refundable corresponding to the period when Student has not stayed due to objective reasons from the VinUniversity.
    - Not refundable for subjective reasons including the reason of being disciplined by the VinUniversity.
  - ✓ Deposit refund:
    - Refundable when Students leave the Dormitory for objective reasons from the VinUniversity or according to the regulations after deducting all receivables related to the Student as prescribed.
    - Not refundable when the Students leave the Dormitory for subjective reasons including the reason of being disciplined by the VinUniversity.

If the Student has a refund of the dormitory fee and/or dormitory deposit, VinUniversity will prioritize offsetting that fee/deposit with the tuition and fees of the following semester.

#### **6. Compulsory Health Insurance Fee (collection and paid on behalf)**

- The health insurance fee for Vietnamese Students is a compulsory surcharge according to the compulsory health insurance framework for Vietnamese Students studying at universities. VinUniversity collects and transfers the fee to the Social Insurance Office. The Health Insurance Fee is maintained even if Vietnamese Students are temporarily suspending for their studies to join the Student exchange program or for other individual reasons.
- Health insurance fee for International Students is a compulsory surcharge which VinUniversity pays for the appropriate health insurance package on behalf that applies during the period of study at the VinUniversity.
- The Health Insurance fee is paid once per year with the first semester tuition of the academic year.
- Fees may vary from year to year depending on the policy of the insurance agency or depending on the unit price and conditions of the insurance provider. VinUniversity University has chosen PVI Insurance as the provider

of health insurance for International Students. In case International Students want to purchase health insurance themselves, International Students must submit full documents proving their purchase of health insurance to the Student Affairs Office via email [studentaffairs@vinuni.edu.vn](mailto:studentaffairs@vinuni.edu.vn) before receiving the VinUniversity's Payment Notice

- Students as military children who have been provided a valid Health Insurance or Students currently held valid Health Insurance will not have to pay this fee. Students are required to submit a photocopy of their valid Health Insurance card.

**7. General health examination Fee (collected and paid on behalf)**

- According to the regulations of the Ministry of Health, from the academic year 2022-2023, the general health examination organization for students upon admission is mandatory requirement and periodic at least once in each academic year.
- The general health examination fee is paid once per year together with the Student Billing.

## **B. FINANCIAL REGULATIONS AND TARIFF FOR POST GRADUATE**

### **1. Application fee (\*)**

- Application fee accounts for the screening procedures necessary for processing submitted application to the academic programs at VinUniversity, apply to all candidates who submit their application.
- The fee is **2,000,000 VND**/application/applicant.
- Applicable to candidate who have been invited to the interview.
- Applicable to candidate of postgraduate programs such as Resident Doctor Programs, Masters, PhD and other postgraduate programs
- Applicants pay fees before the interview when being informed.
- This fee is **NOT** refundable or transferable under any circumstances.

### **2. Listed tuition fees and scholarship policy**

- Listed tuition fee: **932,400,000 VND**/year.
- All Students of Resident Doctor program who successfully enroll are sponsored by VinUniversity and Vinmec according to specific Agreement for entire program (according to standard length of the program).
- All Students of Master programs who successfully enroll are sponsored by VinUniversity according to specific policy of each program.
- All Students of Doctor of Philosophy programs who successfully enroll are sponsored by VinUniversity according to specific policy of each program.

### **3. International Foundation of Medicine exam fee (IFOM) (for Resident Doctor Program)**

- IFOM exam fee is the cost of purchasing the IFOM test and organizing the IFOM exam.
- The fee: to be charged according to the National Board of Medical Examiners (NBME).
- Applicable for students who have passed the review round and been invited to take the IFOM exam.
- Applicants pay fees before the IFOM exam when being informed.

### **4. Other fees (except the above fees):** are applied in according with the Financial Regulations and Tariffs in Section A.II.

## **C. FINANCIAL REGULATIONS AND TARIFF FOR SHORT-TERM PROGRAMS**

### **1. Tuition fees for the Pathway English Program**

- Pathway English Program for Students who have passed VinUniversity's admission round but have not achieved IELTS 6.5; Training level is Advanced (Students with IELTS 6.0 are aimed to IELTS 6.5).
- The listed tuition fees issued apply to Students enrolled the Pathway English Program, regardless of the form of training including online, offline, or online-offline combinations.
- Study time: 180 hours/level.
- Fee: **50,000,000 VND/level/Student**. Tuition fees are inclusive of the textbook (printed version) and applied for all levels.
- Tuition fees and charges are applied according to the policy of the academic year (if any)

### **2. Fee for using facilities for exchange Students from partner universities**

- The fee for using facilities at VinUniversity for exchange Students from partner universities:
  - ✓ Short-term exchange students (less than 1 semester or less than 4 months): 1,250,000 VND/week/student
  - ✓ Long-term exchange students (from 1 semester or more): 10,000,000 VND/semester/student.
- The fee is based on the actual days the Student studies at VinUniversity. The time Students participated in the exchange program at VinUniversity is determined based on confirmation of partner VinUniversity at least 7 days before Students officially join the program.
- This fee is collected one (01) time for the whole semester with dormitory and other service fees (if any) in section A.II of this Regulation.
- This fee is **NOT** refundable or transferable under any circumstances.
- Other specific rules apply under the Agreement with the Partners.



## **D. TUITION FEES, SCHOLARSHIP AND FINANCIAL AID POLICIES**

### **1. Merit Scholarship and Financial Aid Policy**

- All Students successfully enrolled in VinUniversity will receive 35% discount of the listed tuition fees for the entire official duration of the program (according to the standard course time designed for Students to complete the program).
- Applied simultaneously (cumulatively) to the Talent Scholarship, Additional Scholarship, Financial Support levels and understood to include 35% of educational development support but not exceeding 100% of the listed Tuition Fee.
- Scholarship, Financial Aid, and Educational Development Support levels are calculated based on the listed Tuition Fee and are announced for each academic year.
- The Talent Scholarship is applicable for the entire duration of the Student's study and is not considered for scholarship upgrade. Students have the opportunity to participate in other sources of financial support during their studies.
- Scholarship, Financial Aid & Award programs are applied according to VinUniversity Student Affair regulation.
- Maintaining Scholarships and Financial Aid Support apply according to VinUniversity Student Affair regulation.

### **2. Tuition Fees and others Adjustment Policy (applicable to both Undergraduate and Post Graduate)**

- A student's tuition fee does not change during the course, including the retention period.
- The remaining fees can be changed in accordance with the VinUniversity's policy and the laws of Vietnam.

### **3. Tuition Retention and Refund Policy**

- Students who file for leave-of-absence while retaining academic progress /withdraw profile/drop out of VinUniversity, in any case, need to submit a retention/withdrawal application to the VinUniversity at least 30 days before the official date of withdrawal.
- Tuition Retention is applied when the Students have paid the tuition fee and then have a leave-of-absence application (suspension) submitted by the last working day of the 3rd week of the Semester and are approved by the VinUniversity. The whole tuition fee will be reserved for a maximum of one (01) academic year. When the Students return to study, they will be deducted from the payable fee. Students who apply for a deferment after the above deadline will not have their tuition fees deferred, except in some special cases that may be considered for retention or refund of tuition fees:
  - ✓ Performing military service or performing duties under the mobilization order of a state agency
  - ✓ Serious illness that prevents continuing studies
  - ✓ Accidents or force majeure eventsStudents and parents must prepare full documents for special cases.
- Tuition Refund:
  - ✓ Full refund when there is natural disaster, war, terrorism ... or other serious crisis that the VinUniversity must close, or suspend learning completely without the alternative form of learning.
  - ✓ Partial refund in the case of Students actively drop out of VinUniversity and is approved by the VinUniversity. Refund level specifically:
    - 80% refund of the paid tuition when the Students drop out of VinUniversity before the first class day according to the schedule indicated in the Student Announcement of the course or semester.
    - 50% refund of the paid tuition when the Students drop out of VinUniversity within 2 weeks from the first class day of the course or semester.
  - ✓ No refund of the paid tuition when the Students drop out of VinUniversity after 2 weeks from the first day of the course or semester.
- All Tuition Refund/Deferral requests have to be approved by the VinUniversity in accordance with the Student Tuition Refund/Deferral Application.

- Any changes or delays on studying schedules; replacing channels and forms of learning (eg: from offline to online); replacing the forms of organization of Student life, international Student exchange, internship (eg: from offline to online...) are considered a new form of learning under normal conditions and are not eligible to apply for tuition refund/deferral or tuition reduction.

## **E. OTHER RELATED POLICIES**

### **1. Deadline, payment methods, and terms of implementation**

#### ***1.1. Deadline for Tuition Fees and Fees***

- The deadline for paying Tuition fees and fees are specified in each of the above fees.
- In case of application for extension of tuition fee payment period, evidence of objective reasons is required and must be approved by the VinUniversity. The deadline to pay Tuition fees after renewal must be before the first day of the semester.

#### ***1.2. Payment methods***

- Students pay Tuition fee and others fee in VND via online payment Link: <https://my.vinuni.edu.vn/>
- Foreign currency transfers from abroad can be made via the VinUniversity's USD account. Please email to [financialsupport@vinuni.edu.vn](mailto:financialsupport@vinuni.edu.vn) for more information.
- Tuition fees in USD are **ONLY** applicable to International Students when paying tuition fees in accordance with regulations and converted at the buying rate of Vietnam Technological and Commercial Joint Stock Bank (Techcombank) on the date of the the VinUniversity's Payment Notice

#### ***1.3. Terms of implementation***

- For exceptional cases which are unable to meet financial regulations, Students may submit a request in written to ask for consideration and approval from VinUniversity in particular.
- For the actual number of day charges, the base for calculating costs is based on the standard number of days in a month is 30 days and the standard number of days in a year is 360 days.
- In case the Students do not complete the Tuition and related fees payables on time according regulation, Students will have to pay late payment fee is 2,000,000 VND. This fee will be paid with the Tuition Fee.
  - ✓ Note: The date VinUniversity records Student's fulfilling payment obligation is the date of receiving money on VinUni's Bank Credit Note
  - ✓ Example: Student makes payment after the bank transaction time on 25/08/2022, leading to the date on the VinUni's Bank Credit Note being 26/08/2022 => The student's payment obligation completion date is 26/08/2022.
- In case the Students do not pay the Tuition fee on time from 1 week or more but no more than 3 weeks from the payment deadline as prescribed, Students will be suspended from VinUniversity until they complete the duty and not provided academic transcript certified by the VinUniversity. If over 3 weeks, Student is considered to voluntarily drop out of VinUniversity.
- When the Students are suspended from VinUniversity because fail to pay the Tuition fee timely for two consecutive semesters but still do not pay the Tuition fee on time in the following semester, the Students will be forced to drop out of VinUniversity. If the Students are forced to drop out of VinUniversity because they do not pay the Tuition fee, all the previous debts must be paid in full before the Students can re-apply at VinUniversity.
- Students need to understand their responsibility for fee completion and the payment deadline. Notification from the VinUniversity for any reason not reaching the Students does not mean delaying the responsibility to pay the fees as prescribed.
- In the case of Students violating the financial policy, the VinUniversity reserves the right to consider discipline from the level of reprimand to warning or dismissal. The VinUniversity has the right to ask external units to recover bad financials in accordance with the current law.
- Students need to fulfill all financial obligations before being considered for graduation.

### **2. Settlement of receivables – payables to Students at the end of academic year**

Student refunds (for example: dormitory deposit, overpayment...) after netting-off with students' receivables at the end of academic year will be finalized and net-off in the next following academic year.

### **3. Issue electronic invoice**

- The official e-invoice detailing Tuition fee and fees will be sent to the VinUniversity Student's email (or the person authorized by the Student) within 30 days of the payment date.
- In case Students have special needs to issue an invoice to an organization, Students must submit a request and submit all required documents to the Finance and Accounting Department before the payment deadline.
- In case billing information is not provided before the deadline, an electronic invoicing will be issued under the default Student's name and address.
- The official e-invoice issued does not include fees collected on behalf of third parties (eg: compulsory health insurance fee collected on behalf of the Social Insurance Office).